

NEWSLETTER

JANUARY 2023



TOP NEWS

HAPPY NEWYEAR FROM INFOMATICS
TEAM

- NEW YEAR'S OFFERS EXTENDED TILL 25TH OF JANUARY! CONTACT US NOW TO LEARN MORE ABOUT IT!
- A NEW AND IMPROVED VERSION OF ISO/IEC 27001 HAS JUST BEEN PUBLISHED.

CLIENT'S WORDS

IT WAS A GREAT PLEASURE WORKING WITH INFOMATICS TEAM AND THEIR PROFESSIONAL APPROACH. HIGHLY COMPETENT AND QUALIFIED IN TRAINING AND GUIDING YIACO TEAM THROUGHOUT THE PROCESS OF ACCREDITATION. THEIR SUPPORT HAS CONTRIBUTED TO A SUCCESS STORY AND MOVING FORWARD FOR ANOTHER COLLABORATION. YIACO MEDICAL CENTER

CARLA KHOURY, YIACO OPERATIONS MANAGER

WHY IS THE BCM PROGRAM IMPORTANT TO YOUR ORGANIZATION



BUSINESS CONTINUITY MANAGEMENT IS THE PROACTIVE PLANNING AND PREPARING OF AN ORGANIZATION TO CONTINUE OPERATING NORMALLY OR QUICKLY RESUME OPERATIONS FOLLOWING A CRISIS. DETERMINING POTENTIAL DANGERS LIKE FIRE, FLOOD, OR CYBERATTACKS IS ANOTHER STEP IN THE PROCESS.

BUSINESS CONTINUITY PLANNING IS ESSENTIALLY A FORM OF INSURANCE. IT GIVES ORGANISATIONS THE COMFORT OF KNOWING THAT, EVEN IF DISASTER STRIKES, THE DAMAGE WON'T BE OVERWHELMING.

THE MAIN REASON TO IMPLEMENT A BCMS IS TO ENSURE THAT YOUR BUSINESS PROCESSES REMAIN OPERATIONAL IN THE EVENT OF A DISRUPTION, IN ADDITION THERE ARE OTHER REASONS OF WHY YOUR ORGANIZATION NEEDS IT:

- PROTECT YOUR ORGANISATION'S REPUTATION
- BOOST EMPLOYEES' MORALE
- BUILD YOUR RELATIONSHIP WITH THIRD PARTIES AND SUBSIDIARIES
- HELP YOU MEET REGULATORY REQUIREMENTS

22% OF BUSINESSES UNABLE TO RECOVER WITHIN TEN DAYS WILL NEVER REOPEN OR OPEN WITH SIGNIFICANT FINANCIAL LOSSES



APPLYING BCM PROGRAM AND PLAN IN COMPANIES AND ORGANIZATIONS WILL AFFECT IT POSITIVELY BY IMPROVING THE OPERATIONAL RESILIENCY WHILE MINIMIZING THE LOSS OF REVENUE AND AFFECT THE RELATIONSHIP WITH CLIENTS AND CONSUMERS.

POINTS TO BE ADDRESSED WHILE IMPLEMENTING BCM PROGRAM:

- KEY SERVICES AND FUNCTIONS ARE IDENTIFIED AND PRIORITIZED
- BUSINESS RISKS AND THEIR IMPACTS HAVE BEEN IDENTIFIED
- BUSINESS CONTINUITY PLAN AND RECOVERY STRATEGY IS DEVELOPED
- IT DISASTER RECOVERY PLAN (IT DRP) ALIGNMENT
- STAKEHOLDER TRAINING AND AWARENESS

INFOMATICS CONSULTANCY PROVIDES BCM TRAININGS FOR TEAMS, FOR MORE INFORMATION PLEASE CONTACT US.

WHAT IS ISO 41001: 2018 FACILITY MANAGEMENT?



THE FIRST ISO ON FACILITY MANAGEMENT (FM) ONLY APPEARED IN 2017, BEFORE INTRODUCING FM, ISO 5501 WAS LAUNCHED IN 2014 AND AGAIN 2016.

FM CAN BE USED AND APPLIED IN ANY SECTOR, THE ONLY REQUIREMENT IS TO HAVE AN INFRASTRUCTURE TO MANAGE. HOWEVER, IT IS MORE RECOMMENDED FOR COMPANIES THAT WANT:

TO FOLLOW EFFECTIVE AND EFFICIENT FM TECHNIQUES THAT SUPPORT THE SUSTAINED GROWTH OF THE ORGANIZATION

TO MEET THE EXPECTATIONS OF EMPLOYEES, PARTNERS, AND THIRD PARTIES

TO BE SUSTAINABLE IN A GLOBALLY COMPETITIVE ENVIRONMENT.

ISO 41001 GOALS:

- THE GREAT OBJECTIVE OF ISO 41001 IS TO PREPARE THE COMPANY TO MEET THE CHALLENGES OF OUR TIME
- IMPROVING EMPLOYEES' EXPERIENCE BY PROVIDING A HEALTHIER AND SAFER WORKING ENVIRONMENT
- REDUCING THE IMPACT OF ECONOMIC ACTIVITIES ON THE ENVIRONMENT;
- INCREASE THE EFFICIENCY OF MAINTENANCE AND MANAGEMENT TASKS TO REDUCE WASTE AND COSTS.



HOW DOES ISO 41001 WORK?

TO DO THIS, WE FOLLOW A LOGIC THAT GOES FROM GLOBAL TO PARTICULAR:

GOALS → MISSIONS → STRATEGY → SYSTEM → PROCESSES

AND IN DAY-TO-DAY LIFE:

ORGANIZATION → LEADERSHIP → PLANNING → SUPPORT → OPERATION

HOW DOES ISO 41001 CERTIFICATION HELP YOU?



ISO 41001 FOCUSES ON THE FOLLOWING AREAS:

- PROCUREMENT
- OPERATIONS
- MAINTENANCE
- CATERING
- TECHNOLOGY
- ETC.



ISO 41001 HELPS TO REACH THE FOLLOWING:

- IMPROVE PRODUCTIVITY, SAFETY, & WELLBEING
- INCREASE PROFIT
- INCREASE EFFICIENCY AND MINIMIZE COST
- IMPROVE MARKETIBILITY
- WIN THE TRUST OF STAKEHOLDERS, CUSTOMERS, AND OTHER BUSINESS PARTNERS

1- WIN THE TRUST OF STAKEHOLDERS, CUSTOMERS, AND OTHER BUSINESS PARTNERS:

ISO 41001 IS PROOF THAT YOUR ORGANIZATION HAS AN EFFECTIVE FACILITY MANAGEMENT SYSTEM THAT ENSURES HIGH QUALITY OF THE FACILITIES MANAGEMENT SERVICES THAT YOU OFFER. YOU ARE ALSO MORE LIKELY TO GET FUNDING FROM DIFFERENT INVESTORS, ESPECIALLY IF YOU HAVE A CERTIFICATE TO PROVE FOR YOUR COMPLIANCE WITH THESE ISO 41001 STANDARDS.

2- GROW THE PROFITABILITY

ISO 41001 HELPS YOUR ORGANIZATION TO FOCUS MORE ON THE REVENUE-GENERATING BUSINESS FUNCTIONS THAT WILL, IN TURN, INCREASE THE PROFIT MARGIN

3- COST BENEFITS

IN BUSINESS, WHEN THE COST OF PRODUCTION REDUCES WHILE THE SALES REMAIN CONSTANT OR IMPROVE, YOU GET A HIGHER PROFIT MARGIN.

EMPLOYEES' HEALTHCARE AND ISO STANDARDS



USUALLY, WHEN CONSIDERING HEALTH AND SAFETY AT WORK, THE FOCUS IS ON THE PHYSICAL CONDITION OF THE WORKERS. HOWEVER, STUDIES SHOW THAT MENTAL HEALTH PROBLEM IS GROWING WITHIN THE WORKFORCE. THIS PROBLEM REQUIRED MORE ATTENTION BECAUSE OF THE COVID-19 PANDEMIC

ISO 45001

DIFFERENT ISO STANDARDS THAT AFFECT
EMPLOYEE'S HEALTH

ISO 9001:

THIS STANDARD DOESN'T CONCENTRATE ON EMPLOYEES ONLY, IT INCLUDES ALL QUALITY MANAGEMENT TOOLS THAT IMPROVE THE SYSTEM. HOWEVER, IT DOES INCLUDE AN EMPHASIS ON THE WELL-BEING OF STAFF. IN ADDITION TO THAT, CLAUSE 7.4 OF ISO 9001 FOCUSES ON THE ENVIRONMENT FOR THE OPERATION PROCESS. THIS SHOWS THAT FOR EMPLOYEES TO WORK EFFECTIVELY, THEY NEED TO BE PROVIDED WITH A PRODUCTIVE WORK ENVIRONMENT.



ISO 45001:

THIS STANDARD IS THE ONE SPECIALIZED IN OCCUPATIONAL HEALTH AND SAFETY, THIS STANDARD IS VERY STRICT ABOUT WORKPLACE SAFETY AND EXPLAINS HOW COMPANIES CAN SUPPORT THEIR EMPLOYEES' MENTAL HEALTH.

TO COMPLETE ISO 45001 PROCEDURE, ORGANIZATIONS SHOULD DEFINE ALL HAZARDS THAT MAY OCCUR IN THE WORKPLACE. THIS INCLUDES MENTAL HEALTH AND STRESS WHICH IMPACTS WORKERS' MENTAL HEALTH.

USING THIS STANDARD, MANAGEMENT CAN DEFINE HOW TO AVOID ALL HAZARDS THAT MAY AFFECT WORKERS AND TRY TO SUPPORT THEM MENTALLY AND PHYSICALLY

WHAT IS COMPETENCY-BASED HUMAN RESOURCE MANAGEMENT?



TODAY'S BUSINESS EXECUTIVES ARE CONSTANTLY SEARCHING FOR A COMPETITIVE ADVANTAGE. MANY CORPORATE LEADERS HAVE FOUND A FRESH, EFFECTIVE METHOD TO RETHINK HUMAN RESOURCE MANAGEMENT AS A RESULT OF THIS QUEST. COMPETENCY-BASED HUMAN RESOURCE MANAGEMENT IS WHAT IT IS CALLED.

WHY IS A NEW OPERATING SYSTEM NEEDED FOR HR?

JOB ANALYSIS IS THE FOUNDATION OF ALL HR MANAGEMENT, JOB ANALYSIS IS THUS AN OPERATING SYSTEM FOR HR.

WHAT ARE COMPETENCIES?

WHILE THE TERM COMPETENCY IS SOMETIMES A TERM IN SEARCH OF A MEANING, THE REALITY IS THAT THE BEST WAY TO DEFINE A COMPETENCY IS AS A CHARACTERISTIC OF A SUCCESSFUL PERFORMER. COMPETENCIES RELATE TO THE PEOPLE WHO DO THE WORK-NOT, LIKE JOB DESCRIPTIONS, TO THE WORK ITSELF. COMPETENCIES LEAD TO SUCCESSFUL WORK RESULTS. ANYTHING CONTRIBUTING TO SUCCESSFUL WORK RESULTS IS THUS A COMPETENCY.

A COMPETENCY MODEL IS A NARRATIVE DESCRIPTION OF EVERYTHING THAT DESCRIBES A PERSON WHO IS SUCCESSFUL IN GETTING RESULTS BY DOING WORK.

COMPETENCY MODELS MAY BE OF TWO KINDS. ONE KIND DESCRIBES THE CHARACTERISTICS OF A PERSON WHO MEETS THE MINIMUM REQUIREMENTS. AN EXAMPLE MIGHT BE A PERSON PROMOTED FROM WITHIN.

SELECTION MAY DEPEND ON PICKING SOMEONE WHO IS ADEQUATE.

ANOTHER KIND OF COMPETENCY MODEL IS MUCH MORE IMPORTANT BECAUSE BETTER TIED TO PRODUCTIVITY IMPROVEMENT AND COMPETITIVE

RESEARCH HAS SHOWN THAT NOT ALL PERFORMERS IN AN ORGANIZATION PRODUCE EQUAL RESULTS.

INFOMATICS CONSULTANCY IS PROVIDING A FREE HR COMPETENCY SESSION FOR YOUR ORGANIZATION, CONTACT US TO BOOK A DATE.



OUR PARTNERS



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